

Legalisation Services - Order Form

Client Information	
Your Name:	
Company / Firm Name:	
Address:	
Email:	
Your Reference:	
Date:	

Job Details						
Service	No of Documents	Apostille Type	Country	Total Consular Fee	Soni & Co Fee (exc. VAT)	Total (inc VAT)
Obtain Apostille(s) Only						
Obtain Consular Legalisation Only						
Country 1						
Country 2						
Country 3						
Obtain Apostille & Consular Legalisation						
Country 1						
Country 2						
Country 3						
Total Cost – (1)						

Forwarding Details			
		Forwarding Fee (exc.VAT)	Total (inc. VAT) - (2)
Method of forwarding			
Delivery Details <i>(if you have chosen the <u>Courier</u> service, please include a phone number for the recipient)</i>	Address if different from above:		

Total Cost of Order (1) + (2)	
--------------------------------------	--

Payment Details

Terms & Conditions	
By signing below you confirm that you accept our Terms and conditions, thereby allowing your Order to be processed	
Sign: _____	Date: _____

Soni & Co Notaries
 5 Breems Buildings
 London EC4A 1DY
 DX 173 London / Chancery Lane

Legalisation Dept Tel: 020 856 9099
 Switchboard: 0845 888 0011
 Fax: 08701 316 276
 Email: legalisation@notariesoflondon.com

Office Use Only

Job Reference: _____